

# MEETING MINUTES

<b>LOCATION:</b>	<b>Douglas Park Hall</b>
<b>DATE:</b>	13 February 2025 6.012 pm
<b>ATTENDEES:</b>	<p>Mira Speer, GM<sup>3</sup> Representative (MSp)</p> <p>Sandra Moreno GM3 Representative (SM)</p> <p>Daryl Chipperfield, Community Representative (DC)</p> <p>Max Strassmeir, Community Representative (MS)</p> <p>Shamika Almeida, Community Representative (SA) Online</p> <p>Christine Towndrow, Community Representative (CT)</p> <p>Kim Chapman, Community Representative (KC) Online</p> <p>James McFarlane, Community Representative (JM)</p> <p>Matthew Deeth, Community Representative (MD)</p> <p>Noleen Jessup, Community Representative (NJ)</p>
<b>APOLOGIES:</b>	

<b>1</b>	<b>Agenda</b>
	<ul style="list-style-type: none"> <li>• Welcome and Apologies</li> <li>• Acknowledgement of Country</li>   <li>• Acceptance of last meeting minutes (November 2024)</li> <li>• Review actions from previous meeting minutes</li>   <li>• Accounts Report: <ul style="list-style-type: none"> <li>- Financial Statement from Daley for the period ending 31 December 2024</li> </ul> </li>   <li>• New Applications <ul style="list-style-type: none"> <li>- Wollondilly Shout a meal</li> <li>- Wilton Warriors</li> <li>- Wilton Public School</li> </ul> </li>   <li>• General Business:</li>   <li>• Dates for 2025 Meetings: <ul style="list-style-type: none"> <li>- Thursday, 15 May 2025</li> <li>- Thursday, 14 August 2025</li> <li>- Thursday 13 November 2025</li> </ul> </li> </ul>
<b>2</b>	<b>Welcome / Apologies</b>
	<p>MSp opened the meeting at 6.12pm and provided an Acknowledgement of Country.  No noted Apologies</p>
<b>3</b>	<b>Previous Meeting Minutes</b>
	<p>Meeting minutes from the previous meeting held 15 November 2024 were accepted and moved by CT, seconded MS.</p>

4	<p><b>New Applications</b></p>
	<p>1. <u>Wollondilly Shout a Meal</u></p> <p>An application from Wollondilly Shout a Meal requesting \$47,000 to go towards a community project to help feed vulnerable members of the community of influence</p> <p>The discussion was based on some confusion about the application and that the initiative seems new and untested. The CPP would encourage Wollondilly Shout a Meal to attend one of the meetings later in the year and present the proposal to the board for consideration</p> <p>The CPP did not endorse Wollondilly Shout a Meal’s application of \$47,000 but encouraged them to provide more details about the project and company breakdown before having the opportunity to present the project later in the year.</p> <p><b>Action:</b>  <b>Msp to advise Wollondilly Shout a Meal that the CPP did not endorse the project but offered the opportunity to present the proposal to the board later in the year</b></p> <p>2. <u>Wilton Warriors</u></p> <p>An application from Wilton Warriors requesting \$9,000 to go towards the purchase of goalposts. The Wilton Warriors is a new club in Wilton and is in the early stages of setting the club up for 2025's enrolments and games.</p> <p>The board was supportive of the grant and the new venture and acknowledged the 200+ enrolments for the new club</p> <p>The CPP did endorse the Wilton Warriors application for \$9,000 to assist in purchasing new goalposts</p> <p><b>ACTION:</b>  <b>MSp to advise Wilton Warriors that the application was endorsed for \$9000 to go towards the purchase of new goals</b></p> <p>3. <u>Wilton Public School</u></p> <p>An application from Wilton Public School requesting \$38,852.00 to go towards shade sails for the school was received.</p> <p>The CPP was supportive of the proposal, however, would like to see one more quote for the shade sails and an itemised cost breakdown from both quotes.</p> <p>The CPP did not endorse the application from Wilton Public School for \$38,852.00, however encourages the school to provide a second quote before the next meeting.</p> <p><b>ACTION:</b>  <b>MSp to advise Wilton Public School that the application was not endorsed at this stage and to seek a second quote.</b></p>
5	<p><b>General Business</b></p>
	<ul style="list-style-type: none"> <li>• MSp sought the board’s approval to approve an application from Menangle Hall for capacity building (tables, Chairs and kitchen appliances) out of session, acknowledging the hall should be completed by April 2025. All members approved this action and are acceptive to receive an application and quotes via email</li> <li>• CT asked if we can obtain a project/budget update from Menangle Hall.</li> </ul> <p><b>Action: MSp to send Menangle Hall application and quote once received via email for an out-of-session vote</b>  <b>MSP to contact the board of Menangle Hall and obtain and project and budget update</b></p>
6	<p><b>Actions</b></p>
	<ul style="list-style-type: none"> <li>➤ <b>Msp to advise Wollondilly Shout a Meal that the CPP did not endorse the project but offered the opportunity to present the proposal to the board later in the year</b></li> <li>➤ <b>MSp to advise Wilton Warriors that the application was endorsed for \$9000 to go towards new goals</b></li> <li>➤ <b>MSp to advise Wilton Public School that the application was not endorsed at this stage and to seek a second quote.</b></li> <li>➤ <b>MSp to send the Menangle Hall application and quote once received via email for an out-of-session vote</b></li> <li>➤ <b>MSP to contact the board of Menangle Hall and obtain and project and budget update</b></li> </ul>
7	<p><b>Close of Meeting</b></p>
	<p>Close of meeting at 6.52 pm.</p> <p>Meetings for 2025</p> <ul style="list-style-type: none"> <li>• Thursday, 15 May 2025</li> </ul>

	<ul style="list-style-type: none"><li>• Thursday, 14 August 2025</li><li>• Thursday 13 November 2025</li></ul>